# Departmental Activities Planner

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| Formal Meetings – What Meetings Assist to Track Departmental Deliverables? |
| 1. |
| 2. |
| 3. |
| 4. |
| 5. |
| 6. |
| 7. |
| 8. |
| 9. |
| 10 |

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| Working Together – When and For What Do We Work Together To Product A Departmental outcome? |
| 1. |
| 2. |
| 3. |
| 4. |
| 5. |

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| Social Activities – What Social Activities Have We Planned In Order to Get To Know Each Other Better? |
| 1. |
| 2. |
| 3. |
| 4. |

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| Team Building – What Team Building / Training Activities Have We Planned In Order To Ensure We Work Together As A Department? |
| 1. |
| 2. |
| 3. |
| 4. |
| 5. |
| 6. |
| 7. |
| 8. |
| 9. |
| 10. |